



NOTIFICATION OF HOW WE PROCESS PERSONAL INFORMATION

IN TERMS OF SECTION 18 OF THE PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013

Inyanga Trading 304 (Pty) Ltd T/A Vic Legacy Auto was incorporated in 2016 and is based in Vereeniging, Gauteng, South Africa.

This notice explains, in general terms, how Vic Legacy Auto collects and processes personal information in connection with its motor dealership, vehicle sales, finance and insurance facilitation, workshop, service, customer support and related business activities.

1. KEY DEFINITIONS

Data subject means the person to whom personal information relates.

Operator means a person who processes personal information for a responsible party in terms of a contract or mandate, without coming under the direct authority of that party.

Personal information includes information relating to an identifiable natural person and, where applicable, an identifiable juristic person. This may include identifying and contact details, identity numbers, addresses, financial or employment information, correspondence, opinions and other information protected by POPIA.

Processing includes collecting, receiving, recording, organising, storing, updating, retrieving, using, transmitting, distributing, linking, blocking, erasing or destroying personal information.

Responsible party means the public or private body or person which determines the purpose of and means for processing personal information.

2. METHOD OF COLLECTION OF PERSONAL INFORMATION

We may collect personal information directly from you when you visit Vic Legacy Auto, contact us, enquire about or purchase a vehicle, apply for finance or insurance-related products, book workshop or service work, use our website or online functions, or otherwise transact with us. Information may also be received from authorised referral partners, finance providers, insurers, credit bureaux, vehicle-related service providers or other lawful sources where appropriate.

3. SUPPLY OF PERSONAL INFORMATION TO US

Certain information may be required in order for us to conclude a transaction, provide requested products or services, meet legal or regulatory requirements, perform customer identification and verification, process vehicle finance applications, complete vehicle sales documentation, licensing or registration processes, or provide workshop and related services.

Depending on the transaction, this may include identity information and documents, proof of address, driver's licence details, contact details, financial information and other information reasonably required for the relevant service. Other information may be supplied voluntarily where it assists us in providing the requested service.

4. CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION

Where information is legally or contractually required, failure to provide it may prevent Vic Legacy Auto or its authorised service providers from concluding a transaction, processing an application, complying with legal obligations or providing the requested product or service.

5. LAWFUL BASIS FOR PROCESSING

Vic Legacy Auto will process personal information only where there is a lawful basis to do so, including where processing is necessary to comply with legal obligations, to enter into or perform a contract, to pursue legitimate business interests permitted by law, or where valid consent has been obtained when consent is required.

6. PURPOSES FOR PROCESSING PERSONAL INFORMATION

We may process personal information to record and manage customer and transaction details; respond to enquiries; facilitate vehicle purchases and sales; facilitate finance, insurance and value-added product applications; process invoices and payments; arrange vehicle licensing or registration where applicable; provide workshop, repair and service functions; provide customer support; manage complaints or legal claims; improve our services; conduct lawful marketing where consent or another lawful basis exists; prevent fraud; and comply with applicable legal and regulatory requirements.

7. DISCLOSURE OF PERSONAL INFORMATION TO THIRD PARTIES

Vic Legacy Auto may disclose personal information to third parties where reasonably necessary for a transaction or service, including finance houses, insurers, vehicle manufacturers or suppliers, licensing and registration service providers, workshop or parts suppliers, professional advisers, IT and system providers, payment service providers, auditors, regulators and other authorised business partners.

Where third parties act as operators on our behalf, we require appropriate safeguards and expect them to process personal information only for authorised purposes and in accordance with applicable law.

8. RETENTION OF PERSONAL INFORMATION

Personal information will be retained only for as long as required by applicable law, reasonably necessary for the purpose for which it was collected, required for the duration of our dealings with you, or necessary for legitimate record-keeping, contractual or legal purposes. Information will thereafter be securely destroyed, deleted or de-identified where appropriate.

9. PROCESSING OUTSIDE SOUTH AFRICA

Where personal information is transferred or processed outside the Republic of South Africa, Vic Legacy Auto will take reasonable steps to ensure that the transfer and processing comply with POPIA and that appropriate safeguards are in place where required.

10. YOUR RIGHTS

Subject to POPIA and other applicable laws, you may have the right to ask whether we hold personal information about you; request access to that information; request correction or updating of inaccurate information; object to certain processing; request deletion or destruction where legally permitted; withdraw consent where processing is based on consent; and lodge a complaint with the Information Regulator if you believe your personal information has been processed unlawfully.

11. INFORMATION OFFICER AND ENQUIRIES

Questions, requests or concerns relating to this notice or the processing of personal information may be directed to:

Inyanga Trading 304 (Pty) Ltd T/A Vic Legacy Auto

Information Officer: Victor Manual Moutinho Correia

Email: victor@vla1.co.za

Address: 40 General Smuts Road, Duncanville, Vereeniging

Telephone: 016 018 0224